



DUE NO LATER THAN JANUARY 31, 2025: Please complete & submit the online OUUG 2025 SPONSOR FORM using this link <https://form.jotform.com/ouug/2025Sponsors>

- ❑ **ABSTRACT SUBMISSIONS** are due no later than extended deadline January 10, 2025.
- ❑ **OUUG 2025 SPONSOR FORM** must be completed & submitted online HERE no later than January 31, 2025. [Click HERE](#).
- ❑ **CONFERENCE PROGRAM** ad art for Presenting & Platinum level sponsors due by January 17, 2025.
- ❑ **BROCHURES/GIVEAWAY ITEMS** for Presenting & Platinum level sponsors to be inserted in Attendee Registration Packets must arrive at the hotel no earlier than **Wednesday, February 26, 2025 and no later than Friday, February 28, 2025** to Cathy Fuss's attention.
- ❑ **SPONSOR STAFF REGISTRATIONS** are due February 1, 2024 to ensure a printed badge with a scannable QR code & availability of conference materials.
- ❑ **GRAND HYATT NASHVILLE HOTEL ROOM BLOCK** cut-off date for discounted rooms is February 7, 2025 though the official event hotel sells out soon (and no overflow hotels have been contracted).
- ❑ **VENDOR NIGHT EXHIBITOR SERVICES:** Booth Power/accessories, computers, monitors, stands, dedicated Internet, etc. are available for purchase/rental through the Hotel's in-house AV group, Royal Productions. Please use this online order form link, <https://bit.ly/OUUG2025>. **Questions:** grandhyatt.nashville@RoyalProductions.com or (615) 622-4045
MUST BE BOOKED NO LATER THAN February 1, 2025.
- ❑ **POWERPOINT PRESENTATIONS:** Please email your final presentation PowerPoint to us at info@OUUG.org so that we can post it to the Post Conference website **no later than March 1, 2025**. Submitting it in PDF form is desired as to protect any special formatting or fonts. Feel free to scrub any proprietary information before sending us your presentation.
- ❑ **BOOTHS/SUPPLIES FOR VENDOR NIGHT** must arrive at the hotel no earlier than **Wednesday, February 26, 2025 and no later than Friday, February 28, 2025** to YOUR attention.

We look forward to seeing you in *Music City*®! QUESTIONS? Please contact Oracle Utilities User Group Conference Director, Cathy Fuss at info@OUUG.org, Cathy.Mccause@gmail.com or (209) 564-6744.